

## VOLUNTEER MINISTRY JOB DESCRIPTION **Position: Youth Ministry Leader**

### **Nature of the Position**

The Youth Leader is the primary contact and facilitator for Youth Ministry. It is the goal of this position to develop, nurture and supervise youth ministry initiatives at the parish as well as build strong and trusting relationship with the young people of the parish.

### **Qualifications, Skills & Experience**

- enjoys working with young people
- ability to engage, communicate and develop trust with young people
- ability to work and communicate with parent and co-leaders

### **Appointment**

- The Incumbent, in consultation with Wardens or Vestry, appoints for a term of one year. This is a renewable appointment.

### **Outline of Responsibilities**

- to assist young people in the process of developing a well rounded and spiritually based youth ministry program
- to communicate youth ministry opportunities to all young people on the parish list and to other youth who have shown interest
- ensure that at least 2 co-leaders are present at all parish sponsored events
- supervision of the building, set-up and returning the facility to the previous form after its use (including clean-up)
- maintain a safe environment for all participants
- regular communication with the parish rector regarding events and issues
- communicate with parents occasionally regarding events and issues
- report any concerns to coordinator
- encourage and support young people to attend diocesan youth ministry events

### **Boundaries & Limitations**

- uphold the statement regarding the creation of a safe environment
- leaders are not responsible for young people whose behavior does not meet the code of conduct

### **Support & Supervision**

- under the direct supervision of the Rector

### **Time Commitment**

- Planning meetings four times a year with the Rector and other leaders
- Once a week youth group events
- Occasional diocesan youth events

### **Participation Group**

- Youth ages 9 – 15 years

**Rewards/Benefits**

- the primary benefit to the volunteers is the ability to build close relationship with the young people of the parish
- the ability to have a profound effect on the faith development of our young people and a key role in their connectedness to our parish community
- the development of friendships with co-leaders and others involved in the youth ministry program

**Orientation/Training**

- it is expected that you will attend a half day training session once a year
- it is expected that you will attend the four planning meetings each year

**Screening Requirements**

- 2 written references
- signed declaration of understanding
- police record check
- child welfare check

**Grievance**

Problems and concerns should be taken to the Rector of the parish, or if they are unavailable, the Church Wardens.

Adapted from resources of the Diocese of Algoma